



Turn-in of Medical Supplies



- Prepare Turn-in document-DA Form 3161
 - o NSN, Nomenclature, Unit of Issue, Expiration Date and Quantity
- Do not mix Hazardous Materials and waste
- Separate DA Form 3161 for Serviceable, Unserviceable, Non-controlled Pharmaceutical, Controlled Pharmaceutical and Med-surgical items



Class VIII Turn-In Procedures



**For MEDSURG/ Non-Controlled
Pharmaceuticals**

Contact Customer Support (CS) at 765-8195/ 8199
to Initiate Turn-in Process



Send DA 3161 to CS for Approval



CS will contact turn-in representatives at 765-
1305/8579 to coordinate Turn-in Date and Time



Turn-in Item(s) to warehouse



SAVE SAVE AS PRINT EMAIL

REQUEST FOR ISSUE OR TURN-IN <i>(DA PAM 710-2-1)</i>						1. REQUEST NO.		2. VOUCHER NO.									
		ISSUE TURN-IN		SHEET NO. #	NO SHEETS 1/1												
3. SEND TO: Warehouse, USAMMC-K				4. DATE MATERIAL REQUIRED (YYYYMMDD) 20110115		5. DODAAC W90UJB		6. PRIORITY									
8. REQUEST FROM: TMC CP Casey, 168 MMB (SSG John Doe)				9. END ITEM IDENT Turn in Expired Items.		9a. NAME/MANUFACTURER		9b. MODEL									
* CODE ISSUE TURN-IN EX-Excess LT-Lateral Transfer I-Initial R-Replacement FW-Fair Wear And Tear RS-Report of Survey SC-Strit of Charges				10. PUBLICATION				11. JOB ORDER NO.									
12. ITEM NO. <i>a</i>		STOCK NO. <i>b</i>	ITEM DESCRIPTION <i>c</i>		UNIT OF ISSUE <i>d</i>	QUANTITY <i>e</i>	CODE* <i>f</i>	SUPPLY ACTION <i>g</i>	UNIT PRICE <i>h</i>	TOTAL COST <i>i</i>	j POSTED DATE (YYYYMMDD)	BY					
1	00409-9137-05	Lidocaine 1% 50mg/5ml	BT	2		▼	Exp : 07/10		0.00								
2	49502-0697-24	Albuterrol sulfate 0.083\$ Inh Sol	BX	3		▼	Exp : 08/10		0.00								
3	60432-0357-60	Nystatin Sus 100,000 u/ml	BT	4		▼	Exp : 04/10		0.00								
4	51762-1279-03	Fluocinonide Gel 0.05% 60g	TU	1		▼	Exp : 06/09		0.00								
5	00487-9801-30	Ipratropium 0.02% Inh sol	BX	2		▼	Exp : 02/10		0.00								
6	00409-5534-34	Sodium Bicarbonate 4/2% infant	PG	3		▼	Exp : 06/10		0.00								
	-----Nothing	Follows-----				▼											
						▼											
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							SHEET TOTAL		GRAND TOTAL								
13. ISSUE/TURN-IN *QUANTITY* COLUMN IS REQUESTED		DATE (YYYYMMDD) 20110115		BY _____ Doe, John		14. ISSUE QTY IN "SUPPLY ACTION" COLUMN		DATE (YYYYMMDD)		BY _____		15. REC QTY IN "SUPPLY ACTION" COLUMN		DATE (YYYYMMDD)		BY _____	

DA FORM 3161, DEC 2000

PREVIOUS EDITION MAY BE USED.

APD PE v1.03ES

NUM



Class VIII Turn-In Procedures

For Controlled Substances

Contact Customer Support (CS) at 765-8195/ 8199 to Initiate Turn-in Process



Send DA 3161 to CS for Approval



CS will contact Vault Personnel at 765-7252 to Coordinate Turn-in Date and Time



Receive 'Shipment Container and Seal'



Turn-in Item(s) to Vault



DA FORM 3161, DEC 2000



SAVE SAVE AS PRINT EMAIL

REQUEST FOR ISSUE OR TURN-IN (DA PAM 710-2-1)					1. REQUEST NO.		2. VOUCHER NO.	
3. SEND TO: Warehouse, USAMMC-K					4. DATE MATERIAL REQUIRED (YYYYMMDD) 20110315		5. DODAAC W90UJD	
6. REQUEST FROM: TMC CP Casey, 168th MMB (SSG John Doe)					7. END ITEM IDENT Turn in Expired Items		8. PRIORITY	
9. NAME/MANUFACTURER					10. PUBLICATION		11. ACCOUNTING/FUNDING DATA	
9a. MODEL					9b. SERIAL NO.		10. JOB ORDER NO.	
* CODE					ISSUE		TURN-IN	
1-Initial R-Replacement					FAT-Fair Wear And Tear RS-Report of Survey		EX-Excess SC-Strit of Charges	
12. ITEM NO.					STOCK NO.		ITEM DESCRIPTION	
a					b		c	
UNIT OF ISSUE					QUANTITY		CODE*	
d					e		f	
SUPPLY ACTION					UNIT PRICE		TOTAL COST	
g					h		i	
POSTED					DATE		BY	
j					k		l	
m					n		o	
p					q		r	
s					t		u	
v					w		x	
y					z		aa	
ab					ac		ad	
ae					af		ag	
ah					ai		aj	
ak					al		am	
an					ao		ap	
aq					ar		as	
at					au		av	
aw					ax		ay	
az					ba		bb	
bc					bd		be	
bf					bg		bh	
bi					bj		bk	
bl					bm		bn	
bo					bp		bq	
br					bs		bt	
bu					bv		bw	
bx					by		bz	
ca					cb		cc	
cd					ce		cd	
ce					cf		ce	
cf					cg		cf	
cg					ch		cg	
ch					ci		ch	
ci					cj		ci	
cj					ck		cj	
ck					cl		ck	
cl					cm		cl	
cm					cn		cm	
cn					co		cn	
co					cp		co	
cp					cq		cp	
cq					cr		cq	
cr					cs		cr	
cs					ct		cs	
ct					cu		ct	
cu					cv		cu	
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do					dp		do	
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el					em		el	
em					en		em	
en					eo		en	
eo					ep		eo	
ep					eq		ep	
eq					er		eq	
er					es		er	
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DA FORM 3161, DEC 2000

PREVIOUS EDITION MAY BE USED.

ΔPD PE $\times 1.03E1$

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